



Health Sector Manager

Job Summary:

The Sector Manager is responsible for implementing sound technical programming, identifying and developing worksites and providing direct Volunteer technical support to the Volunteers in the Health sector. The Sector Manager for Health is in charge of establishing and maintaining strong relationships with health organizations to which Volunteers are assigned. They investigate and identify viable and safe Volunteer sites, and monitor and support the progress of each Volunteer in the Health sector.

Responsibilities:

- Maintains effective contact with Peace Corps volunteers resulting in a comprehensive and up to date knowledge of their individual work situations, community relations, achievements and successes, problems and support needs.
- Provides personal and professional support to volunteers, and assists and advises in resolution of disputes between Volunteers and site partners.
- Identifies, surveys and develops Health promotion focused work sites for Volunteers that offer full-time, productive work; community involvement; cultural learning and integration; and a safe and secure environment.
- Through extensive field research, consultations with relevant Philippine governmental and non-governmental organizations, and monitoring of Peace Corps volunteers' work, develops Health project goals that respond to current and pressing needs in the Philippines.
- Plans projects and formulates project goals that respond to Philippine human development needs and specifically Health development needs.
- Represents the Peace Corps program by initiating, developing and maintaining close relationships with relevant national, regional and local government offices; non-governmental organizations; teaching institutions; and other organizations and stakeholder institutions that currently host Peace Corps volunteers, display potential for hosting volunteers in the future, or indicate a desire to assist Peace Corps in enhancing the Health Sector project.
- Designs, organizes and conducts technical training, performance assessments, counseling, and other skill-building events for Health Volunteers.
- Prepares, in English, a high professional level of documentation including proposals, project reports, project assessments, business communications, and other narrative texts.
- Prepares, implements, and monitors budgets.
- Undertakes other projects and actions in support of the Peace Corps Philippines program.

Required Qualifications:

- At least 5 year(s) of working experience in the related field is required for this position.
- Bachelor's degree required, preferably in Health; graduate degree strongly preferred in Health, Public Health management, or related fields.



- Training and experience in health education, behavior change approaches, maternal and child health, disease prevention, HIV/AIDS education,
- Experience in Health administration; systematic data collection and analysis; and training and counseling a plus
- Project management experience, particularly of Health projects.
- Background or familiarity with the people, programs, organizations and policies related to Health issues.
- An established professional network within the Public Health development sector of the Philippines.
- Ability to communicate successfully (correctly and concisely), both oral and written, in English and Tagalog, across multiple levels of contacts. Ability to speak multiple Philippine languages a plus.
- Experience in training design and evaluation;
- Training or experience in counseling, mentoring, and leading teams.
- Ability to maintain high levels of professionalism and confidentiality.
- Ability to both receive and give feedback, to work independently and as part of a team.
- Willingness to travel extensively and frequently throughout the Philippines, up to 60% of time.
- High level skills in project planning, organizing, development and management; networking; public speaking; and public relations.
- High level ability in research and data assessment.
- Practical abilities in the use of MS Office (Outlook, Word, Excel, Power Point), the Internet. Familiarity with data management software a plus.
- Successful experience working with international organizations a plus.
- Previous experience working closely with people from diverse cultures, backgrounds, and perspectives (strongly preferred).

Salary:

Php 708,111/annum (Starting salary), can be negotiated commensurate with experience and salary history.

Benefits:

Medical Insurance, Life Insurance, Retirement Plan, Mid-Year and Annual Bonuses.

How to Apply:

Interested applicants for this position should submit the following for consideration of the application:

1. A cover letter stating why you are qualified for this position and specifically addressing the following points:
 - a. Your experience in networking, alliance building, and public relations; and any evidence of the expanse and breadth of your professional network in the Philippines.
 - b. Your technical expertise in grassroots Community Development and Health.



- c. Your ability to design and deliver technical training.
 - d. Your analytical ability and ability to evaluate and monitor projects.
2. A current resume or curriculum vitae with a recent picture
 3. Any other documentation (e.g. references, essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position.

Submit application to (vacancy@ph.peacecorps.gov)

Closing Date For This Position: October 10, 2010